

APPLICATION FOR LOCALLY ENGAGED STAFF EMPLOYMENT

Locally engaged staff are employed by the local Australian mission on either an ongoing basis or short term (fixed term) temporary basis with mission specific terms and condition of employment. Please ensure that you have read the relevant terms and conditions of employment before submitting an application.

POSITION APPLYING FOR

Position number:

Title:

LE level:

PERSONAL INFORMATION

Title: First Name:

Last Name:

Primary contact number:

Alternate contact number:

Address line 1 (*street no. and name*):

Address line 2 (*apt*):

City:

State:

Country:

ZIP / Postal code:

Primary email address:

@

Alternate email address:

@

Are you eligible to work in the country in which you are applying for a position?

Yes

No

Note: To be eligible to work in this country you should be a citizen, hold or be able to obtain an appropriate working visa.

Citizenship(s) *for security designated position only - include all:*

How did you hear about the vacancy?

PREVIOUS AUSTRALIAN GOVERNMENT EMPLOYMENT

Have you ever been employed by the Australian Government, either in Australia or overseas.

Yes

No

If yes, please provide the details

If yes, did you ever receive a redundancy or other payment benefit?

REFERENCES

Please provide the names and email addresses of two work-related referees whom we can contact. Both referees should be able to comment on your work performance.

REFEREE 1

Title: First Name:

Last Name:

Organisation:

Position title:

Relationship to applicant / years of relationship:

Contact number:

Email address:

@

REFEREE 2

Title: First Name:

Last Name:

Organisation:

Position title:

Relationship to applicant / years of relationship:

Contact number:

Email address:

@

APPLICANT'S STATEMENT

The above information, to the best of my knowledge, is true and correct. I consent to the mission collecting and using information, and to relevant employers / supervisors disclosing information, in relation to my work performance and conduct for the purpose of assessing my suitability to carry out the duties of the position I have applied for, and suitability for employment. I understand that misstatements or omissions in my disclosures may result in a failure to hire or immediate discharge if they are discovered.

Accept

Name:

Date:

ONE PAGE PITCH

Your 1 page pitch is a chance to tell us why you are the right person for the job. We want to know why you want to work at the Australian mission, why you are interested in the role, what you can offer us, and how your skills, knowledge, experience and qualifications are applicable to the role. In a nutshell – why should we hire you?

POSITION APPLYING FOR

Position number:

Title:

LE level:

PERSONAL INFORMATION

First name:

Last name:

Notes: Please attach the one-page CV to the email after clicking the submit button.
Input the Position Title, Last Name and First Name at the subject of the email.

SUBMIT